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| --- | --- |
| **Job Title:** | **Psychiatric Advanced Nurse Practitioner** |
| **Department:** | Outpatient |
| **Team:** | Outpatient |
| **Exempt:** | Yes |
| **EEO Category:** | Professional |
| **Reports To:** | Medical Director |
| **Qualifications:** | Licensed Registered Nurse in the State of New Jersey  -and-  Holds a Master’s Degree in Psychiatric Nursing or a related mental health field  -and-  Is certified by the American Nurses Credentialing Center (ANCC) as either a Clinical Specialist in Adult Psychiatric/Mental Health Nursing or a Clinical Specialist in Child/Adolescent Psychiatric/Mental Health Nursing or a Nurse Practitioner in Psychiatric/Mental Health Nursing |

## Preferred Behavioral Health of NJ

# Job Description

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| --- | --- | --- | --- | --- |
| **Physical Requirements** | Frequently  (up to 50%) | Usually  (26-49%) | Rarely  (1-25%) | N/A |
| Sitting |  | X |  |  |
| Driving |  |  | X |  |
| Lifting <10 lbs. |  | X |  |  |
| Lifting >10 lbs. |  |  | X |  |
| Standing |  | X |  |  |
|  |  |  |  |  |

**Summary of Position:** Provide Psychiatric evaluation and diagnostic testing in collaborative with physician.

**Supervisory Responsibilities:** None.

**Specific Responsibilities/Functions/Competencies:**

* Performs Psychiatric Evaluation in collaboration with physician.
* Works effectively with the full spectrum of diagnosis disorders.
* Demonstrates clinical facility in psychotropic medication use, side effects and indications for psychiatric intervention, in children, adolescents (if a child prescriber) and adults.
* Initiates and evaluates diagnostic tests.
* Demonstrates ability to identify changes and precipitants in the status of maladaptive symptoms and level of functioning.
* Drug utilization evaluation and monitoring shall be conducted by a qualified physician, pharmacist, or other professional with legal prescribing authority who is not immediately responsible for the prescribing process but able to provide feedback to the prescribing practitioner.
* Ongoing training and education shall be a priority of pharmacotherapy professionals.
* An initial review shall be taken as soon as the person enters services of all medications currently being taken and their efficacy, potential side effects, contraindications, and identification of alcohol and/or drug use by persons served.
* An up-to-date individual record of all medications, including nonprescription and non-psychoactive medications, prescribed for and used by the person served including name of medication, dosage, frequency, instructions for use, and the prescribing professional shall be documented.
* As appropriate, ongoing training and education regarding medication shall be provided to persons served, individuals and family members with legal right or identified by the persons served including dosage, administration, and potential adverse reactions.
* The persons served, or their parents or guardians, when appropriate, shall be actively involved in making decisions related to the use of medications.
* Organizational policies and procedures shall be followed regarding continuity of pharmacotherapy, integration of medications into a person’s overall plan, and actions to follow in case of emergencies related to the use of medications.
* All policies and procedures related to pharmacotherapy and medication monitoring shall be implemented consistent with federal, state, or provincial laws and licensure requirements.

**Additional Duties and Responsibilities:** Attends all team meetings; demonstrates ability to perform basic computer functions as required by job function; follows policies and procedures outlined in Employee Handbook; attends at least two agency held quarterly meetings per year; demonstrates familiarity with organization and program specific policies; all other duties as assigned.