



## **Job Description**

### ***Psychiatric Advanced Practice Nurse, Roots To Recovery & Adolescent Residential Treatment Facility***

Under the supervision of the Medical Director, the Psychiatric Advanced Practice Nurse provides assessments, medication monitoring, treatment planning and crisis intervention for clients with substance use, mental health, and co-occurring disorders in CGE's Outpatient clinic, as well as Adolescent Residential Treatment facility. Additionally, the Psychiatric Advanced Practice Nurse will support the use of the Nurtured Heart Approach, and maintain familiarity with the core tenants of the Attachment, Regulation, and Competency interventions (ARC) in all outpatient activities with the goal of sustaining a safe and comfortable environment for the individuals served within the program.

#### **PERFORMANCE STANDARDS:**

- 1.) Perform all duties and demonstrate behaviors and attitudes consistent with the Mission Statement and Core Values of the organization, and the Nurtured Heart Approach.
- 2.) Continually participate in building and maintaining positive working relationships through effective communication, performance improvement and teamwork efforts.
- 3.) Be of good character and reputation; sufficient physical, mental, and emotional health to satisfactorily perform her or his job duties.
- 4.) Actively participate in safety programs of the organization by identifying potential risks and promoting client safety as well as environmental safety.
- 5.) Accomplish individual and team goals and objectives established by supervisor based on prior performance evaluation.
- 6.) Comply with HIPAA guidelines regarding client rights and confidentiality.
- 7.) Comply with documentation and training set forth by Human Resources.

#### **SPECIFIC DUTIES:**

- Provide psychiatric evaluation and follow-up exams, diagnosing clinical mental health disorders, and provide medication treatment for mental health and substance use disorders.
- Collaborate with Medical Director/Psychiatrist on a regular basis to ensure enhanced delivery of care.
- Prescribe narcotic and non-narcotic medications as per New Jersey State Law.
- Order appropriate clinical laboratory tests.
- Review laboratory and diagnostic tests and manage clients according to current treatment guidelines.
- Provide health maintenance and health education.

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- Consult with Outpatient Program Manager regarding clinical interventions and recommendations as necessary.
- Prepare and deliver oral and written medical reports to clinical staff and appropriate professional agencies as indicated.
- Provide timely documentation for all clinical assessments, individual sessions, medication adjustments and crisis interventions.
- Utilize E-prescribe within agency EHR system.

GENERAL DUTIES:

- Maintain records and compliance as required by organization policies and regulatory and accrediting agencies.
- Work as a member of a team to establish and maintain a high level of care and respect for, and communication with clients.
- Participate in management programs to enhance teamwork, team collaboration, communication and program development.
- Participate in program evaluation and ongoing quality improvement efforts, and development of program policies and procedures.
- Participate in program, committee and clinical staff meetings as indicated.
- Participate in continuing education and clinical training programs appropriate to practice.
- Work in a consistently professional manner at all times, which includes, but is not limited to, treating all residents, staff, guests, and volunteers with dignity and respect.
- Perform other duties as requested.

QUALIFICATIONS:

- Master's level Nurse Practitioner in Psychiatry and Mental Health.
- Current New Jersey State Nurse Practitioner License; Board Certified as a Psychiatric Nurse Practitioner.
- Minimum 3 years of experience as a Psychiatric Nurse Practitioner.
- Experience in addiction medicine education and practice.
- Holder of Buprenorphine Waiver and able to prescribe and administer Suboxone, or willingness to attain waiver within 6 months of employment.
- Ability to manage and administer Vivitrol.
- Excellent organizational and interpersonal skills with friendly and professional demeanor.
- Ability to be flexible to the daily changing needs within the community and to handle obstacles with compassion and resolve.
- Current New Jersey Controlled Substance registration, and DEA Controlled Dangerous Substance registration.

**Interested candidates, please submit resume and cover letter to: [career@cge-nj.org](mailto:career@cge-nj.org)**